

**KINOULTON PARISH COUNCIL MEETING**  
**21<sup>st</sup> June 2022**

**Minutes of the Parish Council Meeting held at Kinoulton Village Hall, Main Street, Kinoulton at 7.30pm on Tuesday 21<sup>st</sup> June, 2022.**

Present Councillors: Cllr. P. Cadwallader (Chairperson)  
Cllr. S. Campbell  
Cllr. G. Earl  
Cllr. S. Hill  
Cllr. M. Kaiser  
Cllr. M. Marriott (Vice-Chairperson)  
Cllr. N. Oxby (Treasurer)

Mrs J. Holland, Clerk to the Parish Council

Visitors: Cllr. R. Butler (County Councillor).

Apologies: Cllr. T. Combellack (Borough Councillor)

**Parishioner Question Time.**

None present.

**Meeting opened at 7.30.pm.**

**39. Declaration of Interest**

None.

**40. Apologies**

Apologies were received from Cllr Tina Combellack (Borough Councillor).

**41. Minutes of the Parish Council Meeting held on 17<sup>th</sup> May 2022.**

The Minutes of the meeting held on 17<sup>th</sup> May 2022 were approved as a true record and signed by the Chairperson. Proposed by Cllr Oxby, seconded by Cllr Kaiser and agreed by all.

**42. Matters Arising**

- Clerk to submit the planning objections onto the [East3@planninginspectorate.gov.uk](mailto:East3@planninginspectorate.gov.uk) – these were submitted.
- Items 8,9, 35 and 37 are on the agenda.
- Certificate of Exemption is to be sent to the auditor by Cllr Oxby.
- Cllr Kaiser has sent Risk Assessment to the Clerk.
- Annual Parish Meeting has been booked for 2023.

- Trees on Pinfold Lane, Cllr Cadwallader had emailed Cllr Butler with regards to contacting highways, highways had replied to Cllr Butler, and he apologised that he had not sent that to Cllr Cadwallader.

#### **43. Planning Applications**

**Reference Number:** 22/01054/FUL

**Applicant:** Mr Fred Harris

**Development:** Single storey front extension: Single storey rear link extension to Garage.

**Location:** The Ridings Wolds Farm Kinoulton Lane Kinoulton Nottingham.

Above item was discussed and unanimously decided no objection/no comment from the Parish Council.

**Action Point: Clerk to put on the Planning Portal no comment.**

**Cllr Marriott arrived at 7.35 and apologised for arriving late.**

#### **44. Decision Notices**

None of the time of publishing agenda.

#### **45. Joint Use Play Area**

The inspection had been undertaken on the play area. In relation to the Trim Trail Cllr Oxby has contacted the supplier, Playforce. From his financial records, the crossbeams to the rope walkway were replaced in 2019. This has been raised with Playforce. Not response to date. It has been identified that there is some rot to the top of the posts to one of the set of swings (4 to 11 year olds). This has been discussed with the Primary School and it was agreed that the swings should not be utilised until the posts are replaced. Cllr Oxby is seeking a quote for the replacement of the posts from Proludic.

The Clerk confirmed that Wicksteed had been requested to undertake the annual inspection.

**Action Points:- Clerk to contact Wicksteed if they do not do the annual inspection in July.**

**Cllr Earl arrived at 7.40 and apologised for arriving late.**

#### **46. Equal Opportunities Policy**

Cllr Cadwallader advised that the policy had been circulated prior to the meeting and asked if the members of the Parish Council would like to adopt the policy. Cllr Cadwallader suggested that the "dignity at work" reference should be removed as we do not have that policy.

Proposed that the Parish Council should adopt the policy after the removal to reference to the dignity at work policy, Proposed Cllr Oxby, seconded by Cllr Hill and agreed by all.

Cllr Hill asked if the Parish Council had a complaints policy. He asked whether the position on the “Code of Conduct Policy” that had been on the agenda previously and wondered if there was an update – Clerk advised that no update has been received.

**Action Point:**

- **Clerk to look at Complaints Policy.**
- **Clerk to put Code of Conduct on agenda for July – check if update with regards to it being adopted by Rushcliffe Borough Council.**

**47. Email addresses for the members of the Parish Council.**

Cllr Cadwallader advised that Aubergine could set up individual email addresses for members of the Parish Council for an annual fee of £280, or each individual could set up their own email address. Consider that it was not realist to pay the sum of £280 just for councillor email. Discussion over the possible issue over data protection. if the Parish Council members were not using a separate email address for the Parish Council emails.

**Action Point: Clerk to ask NALC if the Parish Council members should have a separate email address for Parish Council emails.**

**48. Annual Risk Assessment**

Cllr Kaiser advised that a risk assessment inspection has been carried out for the Canal which includes the bench on Main Street, the two plaques, the bench at Irish Jacks Bridge and the plaque by the drive along by allotments. Also, the gate at the top by the poplar trees needs attention and a fence is broken on Owthorpe Lane.

Agreed that work was required to the wooden benches at the School entrance, Kinoulton Bridge and the Village Green. A local contractor to be requested for a quote for stripping down and treat the benches.

**Action Point:**

- **A quote to be requested for treating the benches in question.**
- **Report gate at Irish Jack’s Bridge to Canal and Rivers Trust**

**49. Whitebeam on the Village Green**

Cllr Hill has contacted the arborist and he advised that Alastair Cuthill would be the person to contact for an inspection, the cost of this would be approx. £45.00. The Parish Council unanimously agreed to get the inspection carried out and then going forward on an 18-month period or as advised by the arborist.

**Action Point: Cllr Hill to confirm to Mr Cuthill to do the inspection and then going forward for it to be carried out every 18 months or such other period as may be agreed.**

## 50. Website

Work proceeding. Next step is for the subcommittee to get together and consider a query re the privacy and accessibility policy. The minutes have been migrated to the new website. Cllr Campbell will raise if documents should be PDF or word documents with the supplier.

### Action Point:

- **Website to be on the agenda for July's meeting.**

## 51. Annual Parish Meeting

Agreed that Cllr Hill is to follow up with Vale First Responder regarding undertaking a training session on the defibrillator at the Annual Parish Meeting

**Action Point: Cllr Hill to contact Vale First Responders re presentation at the Annual Parish meeting 2023.**

## 52. Community Ownership Fund

Information has provided by Ruth Edwards MP regarding the £150 million community ownership fund. At this time there was no aspect identified as being applicable in the Parish. However, it was raised that it could be relevant to community ownership to public houses.

Cllr Hill asked when the Nevile Arms as an asset of community value expired?

**Action Point: Clerk to check when the asset of community value for the Neville Arms expires.**

## 53. Kinoulton Big Night In (KBNI)

Chairperson advised that the KBNI will be held on Saturday 9<sup>th</sup> July from 4pm. The WI, Scouts and various village organisations will have stalls there, there will also be a bar, it is a great get together for the community and it is hoped it will be supported by a lot of parishioners.

## 54. County Councillor update

- Cllr Butler advised that Cllr Combellack is now Major of Rushcliffe.
- With regards to Pinfold Lane trees, he has just forward the email reply to Cllr Cadwallader, and asked that the Parish Council confirms to either himself or Laura Trussler with regards to putting strimmer guards around the trees and having the responsibility for watering the trees.

Cllr Campbell Proposed and seconded by Cllr Oxby that the Parish Council takes responsibility for the trees for the first 3 years of their life. Agreed by all.

- Cllr Butler advised he had received a complaint with regards to boulders being put on verge by Barn Farm which were being followed up.

**Action Point: Chairperson to follow up with parishioner who planted the trees regarding the care and water of the trees in dry spells.**

## **55. Sanction of Accounts**

- SLCC membership £57.00 –
- Clerk's salary from 1<sup>st</sup> April to 30<sup>th</sup> June (addendum to minutes)
- Clerk's expenses £21 for period from 1<sup>st</sup> April to 30<sup>th</sup> June.
- Payment of £30 to be paid to the parishioner for petrol for moving West End for the last year.
- Zurich insurance £588.57..

Proposed by Cllr Marriott and seconded by Cllr Kaiser.

The Parish Council unanimously agreed to defray the above costs.

## **56. Parish Affairs**

Cllr Earl proposed that a letter of thanks is sent from the Parish Council to the County Council for the work that has been carried out on the re-surfacing of the road around the village – all agreed.

Cllr Campbell reported that the bench had been erected on the Village Green.

Cllr Oxby had a complaint about the hedge whose branches were growing out onto the highway (Peat's field) and had reported it to County Council Highways.

Cllr Cadwallader had investigated the complaint that weeds were growing in and adjacent to the pavement on the old Fosse Way. The matter has been reported to County Council Highways.

**Action Point: Clerk to draft letter of thanks to the County Council for the road re-surfacing that has been done around Kinoulton.**

Meeting closed at 20.30