

## KINOULTON PARISH COUNCIL MEETING

**Minutes of the Parish Council Meeting held at Kinoulton Village Hall, Main Street, Kinoulton at 7.30pm on Tuesday 17th January 2023.**

Present Councillors: Cllr. P. Cadwallader (Chairperson)  
Cllr. S. Campbell  
Cllr. G. Earl  
Cllr. S Hill  
Cllr. M. Kaiser  
Cllr. M. Marriott (Vice-Chairperson)  
Cllr. N. Oxby (Treasurer)

Visitors: Cllr. Tina Combellack

Apologies: Cllr. R. Butler (County Councillor)

### **Parishioner Question Time.**

None present.

### **The Meeting opened at 7.30 pm.**

#### **119. Declaration of Interest**

Cllr Oxby declared a personnel interest in the planning application and signed the declaration of interest book.

#### **120. Apologies**

Cllr. R. Butler (County Councillor).

#### **121. Minutes of the Parish Council Meeting held on 15<sup>th</sup> November 2022.**

The Minutes of the meeting held on 15<sup>th</sup> November 2022, were approved as a true record and signed by the Chairperson. Proposed by Cllr Marriott, seconded by Cllr Campbell. Agreed by all.

#### **122. Matters Arising**

- Pg 27 item 108. Action Point Cllr Oxby confirmed he submitted the response from the Parish Council concerning application 22/01289/FUL.
- Pg 28 item 112. Action Point. Cllr Hill has contacted East Midlands Ambulance Service with regards to its providing a trainer at the Annual Parish Meeting, Cllr Hill circulated the response from EMAS to the members of the Parish Council before its meeting. EMAS will not charge for doing Defibrillator demonstration, but would welcome a donation from the Parish Council to Vale First Responders, with whom EMAS still has links. Demonstration will last approx. 1hr, and they will arrive 20mins before to setup.

Chairman's and Treasurer's report will only take approx. 30mins and presentation at 8.00pm. **Action Point: Cllr Hill to confirm EMAS and if there is a limit to the numbers that can attend. Action Point: Cllr Cadwallader to do article for Village Newsletter regarding Annual Parish Meeting and possibly include Election Year for Parish Council.**

- Pg 28 item 114. Clerk to Council Salary, Cllr Oxby confirmed that he had implemented NALC's recommendations concerning the Clerk's salary.
- Pg 30 Item 118. Parishioner had raised concerns that there is a proposed reduction in the coverage at West Bridgford Fire Station, Cllr Cadwallader confirmed that he had submitted an objection to the proposal on the online portal.

### **123. Planning Applications**

**Reference Number:** 22/01289/FUL

**Applicant:** Mr P Eggleston

**Development:** Demolition of existing two-storey dwelling and construction of replacement two-story dwelling with annexe.

**Location:** Newbold Hall Lane, Kinoulton, Nottinghamshire NG12 3EF

**Parish Council Response –** No comments on the application, all agreed (Cllr Oxby had declared an interest so did not take part in the discussion).

### **124. Planning Decision Notices**

None.

### **125. Joint Use Play Area**

As requested (Minutes Pg 28 item 111) Cllr Oxby and Cllr Cadwallader met with the school head, facilities manager and secretary. It was agreed that the school will discuss what equipment is the most popular and discuss the equipment with the PTFA. **Action Point Clerk to look at paper files to see what documents are stored. Cllr Oxby to provide the school with a summary history of the equipment located on the Joint Use Area**

Cllr Oxby advised the twice a week inspection had been undertaken and there were no additional issues identified that had not already been made known to the Council through Wicksteed's Report.

**Action Points:- Await to hear from school with regards to follow up meeting date and follow up if no response.**

### **126. Village Green Maintenance**

Clerk advised that only two estimates had been received as one contractor had declined to quote, quote A £510 fixed with clause that might be increased if inflation increases rapidly. Quote B is £25 per cut.

Cllrs wished further information to be obtained re quote A, concerning if VAT was included and how many cuts is this based on.

**Action Point: Clerk to contact company re Quote A – (conversation had on the 11th Jan. it has been confirmed that quote does include Vat and based on 17 cuts per year). This will be carried over to February’s meeting so Cllr’s can decide on further information obtained.**

## **127. Budget and Precept 2023/24**

An Associate Paper “To consider the Budget and Precept for the Financial Year 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024” was circulated with the Agenda. The Paper set out the background to the budget and precept, together with the following:

- a summary of expenditure and income for the last three years with an estimate of income and expenditure to the end of the financial year 2022/2023.
- A Budget setting out the anticipated expenditure for 2023/2024.
- A set of four scenarios for the potentially setting the precept for 2023/2024.

Cllr Oxby, as Treasurer, advised that the precept for the financial year 2022/2023 was £6,626 based on a Band D Tax Rate of £15 38. He responded to various questions regarding the reserves and indicate that one aspect that the Council may wish to consider in relation to future expenditure is the resurfacing of the Village Hall car park, which is extensive utilised by parishioners and others in relation to the school.

After a discussion by councillors regarding the budget and possible precept, base on the 4 scenarios in the Associate Paper, it was considered that at the current time it was not appropriate to increase the precept. It was proposed:

- To adopt the budget expenditure set out in Appendix 2 of the Associate Paper. Proposed Cllr Kaiser, Seconded by Cllr Earl. Unanimously agreed by all.
- To approve the precept reflecting Scenario 4 which reflected a Band D Council Tax of £15.38 (no change from the previous financial year) and a precept of £6,710 for the financial year 2023/2024. Proposed Cllr Marriott, Seconded Cllr Kaiser. Unanimously agreed by all.

PARISH COUNCIL BUDGET 2020/2021

<b>KINOULTON PARISH COUNCIL BUDGET 2023/2024</b>			
<b>ANTICIPATED RESERVES Brought Forward</b>			
Reserves replace play equipment			30,351.00
Reserve Election Expenses			758.96
General Reserves as at 31st December 2022	17,173.04		
Less estimated net expenditure to 31st March 2023	538.88		16,634.16
			<b>47,744.12</b>
<b>ANTICIPATED EXPENSES 2022/2023</b>			
Administration & Wages			1,935.00
Data Protection Fee			35.00
Website			300.00
Hire Premises			180.00
Audit			80.00
Insurance			625.00
Maintenance Village Green			510.00
Maintenance Play area			500.00
Maintenance Village Clock			135.00
Maintenance Village Seats/Noticeboards			0.00
General Maintenance			100.00
Professional Inspection Play Area			175.00
War Memorial			400.00
Joint Use Play Area Licence Fee			500.00
Subscription NALC			200.00
Election Expenses			500.00
Defibrillator			0.00
Covid			0.00
S137 Payments			
CPRE Subs		36.00	
Misc -		100.00	
			<b>136.00</b>
<b>Allotments</b>			
Income		650.00	
Expenditure			
Rent	500.00		
Hedge Cutting	150.00		
Other	0.00	650.00	0.00
			<b>6,311.00</b>
Transfer to renewal/replacement of Equipment Fund			2,400.00
Transfer to Election Fund			0.00
			<b>8,711.00</b>

## APPENDIX TWO - KINOULTON PARISH COUNCIL BUDGET 2020/2021

<b>KINOULTON PARISH COUNCIL BUDGET 2023/2024</b>			
<b>ANTICIPATED RESERVES Brought Forward</b>			
Reserves replace play equipment			30,351.00
Reserve Election Expenses			758.96
General Reserves as at 31st December 2022	17,173.04		
Less estimated net expenditure to 31st March 2023	538.88		16,634.16
			<b>47,744.12</b>
<b>ANTICIPATED EXPENSES 2022/2023</b>			
Administration & Wages			1,935.00
Data Protection Fee			35.00
Website			300.00
Hire Premises			180.00
Audit			80.00
Insurance			625.00
Maintenance Village Green			510.00
Maintenance Play area			500.00
Maintenance Village Clock			135.00
Maintenance Village Seats/Noticeboards			0.00
General Maintenance			100.00
Professional Inspection Play Area			175.00
War Memorial			400.00
Joint Use Play Area Licence Fee			500.00
Subscription NALC			200.00
Election Expenses			500.00
Defibrillator			0.00
Covid			0.00
S137 Payments			
CPRE Subs		36.00	
Misc -		100.00	
			<b>136.00</b>
<b>Allotments</b>			
Income		650.00	
Expenditure			
Rent	500.00		
Hedge Cutting	150.00		
Other	0.00	650.00	0.00
			<b>6,311.00</b>
Transfer to renewal/replacement of Equipment Fund			2,400.00
Transfer to Election Fund			0.00
			<b>8,711.00</b>

## APPENDIX THREE - KINOULTON PARISH COUNCIL PRECEPT SCENARIOS

<b>KINOULTON PARISH COUNCIL BUDGET 2023/24</b>	
Income is derived from the following:	
a) Precept	
b) Transfer from reserves	
c) Grants (If any)	
e) Reclaimed VAT	
<b>Council Tax 2022/23 Band D £15.38</b>	
<b><u>SCENARIO ONE - MEET ANTICIPATE EXPENDITURE COSTS ONLY FROM PRECEPT</u></b>	
<b>ANTICIPATED EXPENSES 2023/2024</b>	£
Anticipated expenditure	6,311.00
	6,311.00
Transfer to Equipment Fund	0.00
Transfer to Election Fund	0.00
	6,311.00
Less Income from other sources (VAT Reclaimed)	517.46
Precept Requirement	<b>5,793.54</b>
Calculation of Precept on a Band D Property	
Precept	5,793.54
Council Tax Base	436.20
<b>Precept on Band D Property</b>	<b>13.28</b>
<b><u>SCENARIO TWO - MEET ANTICIPATE EXPENDITURE &amp; PLAYAREA RESERVE CONTRIBUTION £2,400</u></b>	
<b>ANTICIPATED EXPENSES 2023/2024</b>	£
Anticipated expenditure	6,311.00
	6,311.00
Transfer to Equipment Fund	2,400.00
Transfer to Election Fund	0.00
	8,711.00
Less Income from other sources (VAT Reclaimed)	517.46
Precept Requirement	<b>8,193.54</b>
Calculation of Precept on a Band D Property	
Precept	8,193.54
Council Tax Base	436.30
<b>Precept on Band D Property</b>	<b>18.78</b>
<b><u>SCENARIO THREE - MEET ANTICIPATE RUNNING COSTS WITH PLAY AREA CONTRIBUTION OUT OF GENERAL RESERVES</u></b>	
<b>ANTICIPATED EXPENSES 2023/2024</b>	£
Anticipated expenditure	6,311.00
	6,311.00
Transfer to Equipment Fund	2,400.00
Transfer to Election Fund	0.00
	8,711.00
Less Income from other sources:	
VAT Reclaimed	517.46
Reserves	1,882.54
Precept Requirement	<b>6,311.00</b>
Calculation of Precept on a Band D Property	
Precept	6,311.00
Council Tax Base	436.30
<b>Precept on Band D Property</b>	<b>14.46</b>
<b><u>SCENARIO FOUR - APPLY BAND D RATE 2022/2023 of £15.38</u></b>	
<b>ANTICIPATED EXPENSES 2023/2024</b>	£
Council Tax Base	436.30
Band D 2022/2023	15.38
Precept generated	<b>6,710.29</b>
N.B. Council Tax Base has increase from £430.70 (2022/23) to £436.20 (2023/24)	

### **128. Possible Cost of Living grant opportunities including energy costs for warm spaces.**

Cllr Campbell has looked at this in relation to if anything could be applied for the Cricket Club, it seems more appropriate to a venue that is being kept open for parishioners to go there to keep warm. It was suggested that the Village Hall might like to consider this.

**Action Point: Cllr Oxby to take this to the Village Hall Committee.**

### **129. Greater Nottingham Strategic Plan**

Cllr Cadwallader, felt that this does not affect us, but suggested Councillors should read it. The plan sets out area's where developments might occur.

Cllr Combellack advised the Government is pushing logistics and lorry parks. There is a logistics study as part of the evidence to the Plan which consider logistics in relation to the M1 and Newark, also A46 link dual carriageway.

### **130. Elections**

All Councillors are up for election this year.

Cllr Marriott suggested that maybe more could be done on social media, etc. to attract more interest and said that she will look at this material.

**Action Point: Cllr Marriott will look at this and update at next meeting.  
Clerk to check the election dates cut off to go on the website.**



Timetable with  
number of working days

### **131. Spring Litter Pick**

Cllr Oxby advised that the equipment is still being stored in the Village Hall.

Cllr Cadwallader asked that the Parish Council confirm that they would still like to run this event ( he apologises that he will not be able to attend as he will be at the Village Hall clearing up from the panto).

Cllr Oxby suggested the third week in March, as this is Mothering Sunday it was decided it would move to the 26<sup>th</sup> March at 10am.

Cllr Cadwallader asked if anyone would be able to organise this, Cllr Oxby said he will run it again.

**Action Point: Clerk to put posters around village a month before the litter pick.**

### **132. Borough Councillor and County Councillor to update the Parish Council on any items**

Cllr Combellack advised that the meeting that was being held by Rushcliffe Borough Council tonight would be discussing possible funding for the Kings' coronation. She also, advised that the Ratcliffe on Soar consultation closes this Thursday.

There is a new police speed watch scheme. This scheme does require contributions from the Parish Council, some Parish Councils are talking about sharing costs, police offer training sessions.

Cllr Cadwallader advised that there was a speeding check in the village last year, areas covered Main Street by the school and Hickling Lane; one person was spoken too.

Cllr Kaiser said he would support the Parish Council being involved in speed watch if this could be linked with another Parish Council.

**Action Point: Clerk to contact Rob Lawton.**

### **133. Sanction of Accounts**

Kinoulton Village Hall Hire Charges £51.00

The Treasurer advised that in accordance with the Council's Financial Regulations he had liaised with the Chairperson and it was agreed to pay the following invoice which were being reported to the next Council meeting.

- AT2 Trees Survey Village Green tree report £55.00.
- Keith Wadkin & Sons Maintenance Village Green Half Year £248.50 inclusive of VAT.
- SADS UK – Defibrillator Lifepak CR Plus and charge stick £104.20.

The Parish Council agreed to defray the above cost. Proposer Cllr Kaiser and seconded by Cllr Marriott, agreed by all.

### **134. Parish Affairs**

Cllr Earl reported that he had planted the tree in the graveyard in the position it was requested by the Church, however, he is worried that the area was very sodden.

**Action Point: Cllr Earl will monitor this newly planted tree.**

Cllr Kaiser suggested that another marathon is done around the village similar to the one that was organised during Covid. All councillors agreed it was a good idea.

Cllr Kaiser raised a concern of speeding and lack of continued pavement on Owthorpe Lane, as the footpath stops at the bend in the road and you must cross to the other side to continue on the pavement, he is concerned that children could be involved in an accident on this corner as the road is national speed limit. **Action point: Clerk to contact Cllr Richard Butler and ask if Highways could look at this area.**

Cllr Marriott will check re the defibrillator usage and how we are notified if one is used.

**Action Point Cllr Marriott to report back to the Parish Council.**

Cllr Cadwallader reminded the Parish Council that the Panto is taking place on the 24<sup>th</sup> and 25<sup>th</sup> March, with two matinees and one evening performance.



Meeting closed at 8.50 pm

Next meeting will be held on the 21<sup>st</sup> February 2023.