

KINOULTON
PARISH COUNCIL MEETING
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Minutes of the Parish Council Meeting held in Kinoulton Village Hall on Tuesday 19th September 2017 at 19:30.

Present Councillors:

K. Freeston (Chairman)
J. Cadwallader
G.Earl
S. Hill
N. Oxby (Treasurer)
S. Roberts

Tina Combellack (Borough Councillor)

Apologies Cllr. D. Bilton
 Mrs. J. Holland, Clerk to the Council

Visitors None

It was agreed that Cllr. Oxby would take the minutes as the Clerk to the Council could not attend the meeting.

The Parish Council Meeting was opened at 19.30.

59. PARISHIONERS' QUESTION TIME

No Parishioners were present.

60. APOLOGIES

Cllr.Bilton & Mrs. J. Holland, Clerk to the Council.

61. DECLARATION OF INTEREST BY MEMBERS

There were no declarations of interest.

62. TO APPROVE MINUTES FROM MEETING HELD IN JUNE 2017

The minutes of the Parish Council meeting held on the 18th July 2017, as previously circulated, were taken as read, and signed by the Chairman as a true record.

63. MATTERS ARISING FROM THE MINUTES

The Canal & River Trust has responded advising they are aware of the low water issues experienced in the Kinoulton area. The area is heavily silted and is thick with vegetation which affects the water flow. Officers from the Trust are undertaking investigations in the area to understand any other elements which may be resulting in the current loss of water.

Action Point: None

64. PLANNING APPLICATIONS

REFERENCE NO: 17/01837/FUL
APPLICANT: Mr& Mrs Bilton
DEVELOPMENT: First floor side extension.
LOCATION: 7 Pinfold Close, Kinoulton, Nottinghamshire, NG12 3EW

The Council objects to the application for the following reasons:

- a) The proposal has a detrimental impact on the street scene being a two storey extension in a Close where the surrounding properties are bungalows.
- b) The construction of a proposed two storey extension is considered to have a detrimental impact on St Luke's Church, a Grade II* listed building. The existing bungalows within Pinfold Close, being single storey, have a limited impact on the setting of the Church but this would be compromised by a two storey extension to the bungalow in question.
- c) The Church is a haven for wildlife and particular swifts nesting in the Church Tower. Concern was expressed that, because of their reflective properties, the use of extensive south facing solar panels on the roof of the extension may have a negative impact on wildlife.

Action Point: Cllr. Oxy to submit the objection onto the Rushcliffe Planning portal on the 19th September.

DECISION NOTICES

REFERENCE NO: 17/01391/FUL
 APPLICANT: Mr and Mrs Waghorne
 DEVELOPMENT: Single storey extension.
 LOCATION: The Old Bakehouse, Kinoulton, Nottinghamshire. NG12 3EL
DECISION: GRANT PERMISSION

REFERENCE NO: 17/01455/FUL
 APPLICANT: Mrs B Bunker
 DEVELOPMENT: Two detached dwellings on site of former wheelwright's yard.
 LOCATION: Former Wheelwright's Yard, Main Street, Nottinghamshire.
DECISION: REFUSE PERMISSION

REFERENCE NO: 17/01236/FUL
 APPLICANT: Mrs Katy Smith
 DEVELOPMENT: Construction of single storey building to accommodate café/chocolate making workshop and chocolate shop.
 LOCATION: Grove Farm, Hickling Lane, Kinoulton, Nottinghamshire. NG12 3ED
DECISION: GRANT PERMISSION

REFERENCE NO: 17/01751/FUL
 APPLICANT: Mr Robert Bean
 DEVELOPMENT: Proposed alterations to existing dwelling to create opening in rear bedroom wall between existing windows, and fitting French windows opening out into rear garden patio.
 LOCATION: 5 Old Moat Court, Hall Lane, Kinoulton, Nottinghamshire. NG12 3EZ
DECISION: GRANT PERMISSION and GRANT LISTED BUILDING CONSENT

Rushcliffe Local Plan Part 2 - District Cllr Combellack advised that the Local Plan Part 2 was going out to consultation in the near future. Rushcliffe has a requirement for additional housing sites to meet the housing requirements to 2028 and this means that sites will be required in villages outside of those identified in the Rushcliffe Local Plan Core Strategy.

65. JOINT USE AREA

Cllr. Oxy confirmed that the Joint Use Area had been inspected twice a week and no issues were identified. However, one of the metal nets supports has corroded through. He had removed it and advised Mr Warden at the School of the action taken.

66. CERTIFIED ANNUAL RETURN

The Treasurer advised that Audit has been concluded. The Auditor's made two comments:

- a) They identified that the current asset value was incorrect in the Annual Return. The defibrillator should be shown at £985.00 and the Village Sign as a nominal value of £1.00. The Treasurer advised that the figures in the signed accounts were correct and it was an incorrect figure that was carried through to the Annual Return.
- b) The Internal Auditors report should identify that petty cash is 'Not Covered' as the Council does not operate a petty cash system.

67. DATA PROTECTION

The Associated item 'Data Protection' was distributed with the Agenda. Set out information on the General Data Protection Regulations that come into force on 25th May 2018 and will require councils to make changes to the way personal information is held. Agreed that this needed further investigation. Cllr. Oxby agreed to look into the matter further but it was likely to be a couple of months before he could report back on the matter due to current work commitments.

Action Point: Cllr. Oxby to look into the requirements of the Regulations.

68. TREE CHARTER

The Associated item 'Tree Charter' was distributed with the Agenda. Cllr. Oxby proposed that the Council sign up as 'Charter Branch', Seconded by Cllr. Hill. All agreed.

Action Point: The Clerk to the Council to sign up the Parish Council as a Charter Branch.

69. CORRESPONDENCE

No correspondence was brought up at the meeting.

70. SANCTION OF ACCOUNTS

The Treasurer advised that in accordance with the Financial Regulations he had paid the following invoices which were received after July's meeting and he considered they could not wait the approximately four to six weeks to be paid at this meeting. Therefore, in accordance with the Financial Regulations he was reporting the payments to the earliest subsequent meeting of the Parish Council:

- Kinoulton Village Hall – Hire Meeting Room April to July 2017 £48.00
- Time Assured for servicing of the church clock in Kinoulton, £115 Net £23 Vat. Total £138.
- NALC copies of the Local Council Review from 1st April 2017, £17.00.
- Wicksteed Leisure Ltd Annual 21st July 2017 Inspection Play Area £54.00 inclusive of VAT.

Invoices:

- Keith Wadkin & Son – Maintenance of the Village Green £198.00 inclusive of VAT.
- Clerk's Expenses 01/07/2017 to 30.09.2017, £19.50.
- Clerks Salary
- CPRE – Membership £36.00

The Council agreed to defray the above costs.

Clerk' Salary - Under the provisions of section 11 of the Local Government and Housing Act 1989 the right of the inspection of any document that contains personal information about a member of staff was agreed to be removed. Therefore, details of the Clerks salary appear as an Addendum to these minutes.

71. ACCOUNTS AGAINST ACTUALS

The Treasurer circulated at the meeting a copy of the accounts showing the current budget against the actual figures.

72. PARISH AFFAIRS

- Cllr. Hill raised the question of who was responsible for rights of way in the Parish. Advised that any issues with a right of way should be reported to the County Council.
- Cllr. Earl updated the Council on works to the Grantham Canal restoration. He raised whether we had received any further information on the possibility of a bench being located on the Kinoulton to Hickling Section of the Canal? Cllr. Oxby advised that he had not heard anything from the Trust since he had emailed them to advise the Parish Council had agreed to contribute towards the bench.

Action point – Cllr Oxby agreed to follow the matter up with the Canal and River Trust.

- Cllr.Cadwallader raised that a number of Parishioners had expressed concerns regarding the speed of traffic through the village. After a discussion it was agreed that the Council should contact Nottinghamshire County Council to determine:
 - Whether they would permit interactive speeds signs to be erected on the road access points into the village and what the associated costs would be?
 - Whether there was any possibility of the 30 mph roundels being repainted on the road at the 30 mph signs into the village?

Action point – Clerk to the Council to write to the County Council to raise these matters.

(Cllr.Combellack left the meeting at this point.)

73. PARISH QUESTIONNAIRE

Discussion of this item on the Agenda was deferred to the end of the meeting.

After a discussion on what approach to have to the questionnaire, it was agreed that:

- a) The Parish Questionnaire should be discussed in detail at the Parish Council meeting of 21st November 2017. The Parish Council meeting should be schedule to start at 7.00pm.
- b) Each councillor should go through the questions on the questionnaire undertaken previously and which has been circulated to councillors, identifying those questions the councillors considered should be taken forward.
- c) Councillors should also consider whether any other questions outside those on the questionnaire are appropriate.

Action Point: See minute above.

74. DATE AND TIME OF NEXT MEETING

The next Parish Council meeting will be held on Tuesday 18th October 2017 at 19.30.

Meeting ended at 9.00 pm.

Addendum to minute 71

Clerk's wages for the period from 1st July 2017 to the 30th September 2017 £328.32.