

**KINOULTON**  
**PARISH COUNCIL MEETING**  
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**Minutes of the Parish Council Meeting held in Kinoulton Village Hall on Tuesday 19<sup>th</sup> November 2019.**

Present Councillors: Cllr. P. Cadwallader (Chairperson)  
Cllr. M. Marriott (Vice-Chairperson)  
Cllr. S. Hill  
Cllr. N. Oxby (Treasurer)  
Cllr. S. Campbell  
Cllr. G. Earl  
Cllr. M. Kaiser

J Holland (Clerk to the Council)

Visitors: Cllr. T. Combellack (Borough Councillor)

Apologies: Cllr. R. Butler (County Councillor)

**Meeting was formally opened at 7.30 pm.**

**116. APOLOGIES**

Apologies given by Cllr. Butler.

**117. DECLARATION OF INTEREST BY MEMBERS AND OFFICERS**

None.

However, during the meeting Cllr. Hill, Cllr. Oxby and Cllr. Campbell signed the declaration of interest book.

**118. APPROVE MINUTES FOR THE MEETING HELD IN OCTOBER**

Cllr. Cadwallader asked if there were any amendments to the minutes which were taken at October's meeting and thanked Cllr. Marriott for taking the meeting.

Cllr. Hill would like "thought" changed to "knows" in the paragraph under item 100. Cllr. Hill recalled that he had offered to draft the poster and circulated it to the members of the Parish Council and only several changes were made, it was urgent to get the poster out, the wording on the minutes makes it look like the initiative was from Cllr Hill, but he was carrying out instructions as per the wish of the Parish Council.

Cllr. Kaiser entered the meeting at 7.35pm.

Cllr. Cadwallader suggested that the minutes were changed to the wording as requested by Cllr. Hill, and proposed that the minutes were approved with the changes that were requested by Cllr. Hill agreed by the Parish Council.

## 119. MATTERS ARISING FROM THE MINTUES MEETING HELD IN OCTOBER

Cllr. Cadwallader, items carried over from October's meeting 7, 8, 9, 11, 12, 13, 14, 18 and 19 on the agenda for November.

Cllr. Oxby thanked Cllr. Earl for laying the wreath on behalf of the Parish Council at the War Memorial on 11<sup>th</sup> November.

## 120. PLANNING APPLICATIONS

**Reference Number:** 19/02410/FUL  
**Applicant:** Mr Stanislaw Swiderski  
**Development:** Replacement of existing rendered panel with cedar cladding and rendering of swelling.  
**Location:** Holbeck, 94 Main Street, Kinoulton. NG12 3EN

Cllr. Cadwallader asked if any comments / or objections for the above – no objection.

**Action Point: No comment from Parish Council.**

## 121. DECISION NOTICES

None received

## 122. JOINT USE AREA

Twice a week inspection had been undertaken. No issues had been identified other than had already been identified from the annual inspection and for which a quote had been received from Playforce.

The estimated cost of repairs being £1,602.43.

As it is a Joint Use Play Area with the Primary School, Cllr. Oxby has sent a letter to headteacher of Kinoulton Primary School concerning the estimate for the work that needs to be carried out, (the trim trail was supplied by the PTFA), the Parish Council in previous years has agreed that they would maintain the equipment. Response from the school as school equipment is used within and outside the school day, they would be grateful if the cost could be covered by the Parish Council.

Cllr. Hill signed the declaration of interest's book as a personal interest as his wife is chair of governors – non-pecuniary.

Cllr. Oxby had contacted another play equipment supplier but they will not undertake the work as the equipment was supplied by another company.

Cllr. Cadwallader asked if any member of the Parish Councils feel it should not be carried out? – no. Councillors recognising that the play area is well use facility and after a discussion it was Proposed by Cllr. Oxby and seconded by Cllr. Earl. That the items of play equipment were replaced by Playforce, the original supplier. All in favour.

Cllr. Hill did not vote as signed Declaration of Interest book.

### **123. ALLOTMENT FEE INCREASE**

Cllr. Oxby advised that the Allotments were set up 10 years ago since when the allotment rent had remained unchanged. Cllr. Earl has attended a meeting with the Allotment Society, and it was agreed that would be willing to pay the proposed increase.

Proposed by Cllr. Oxby that the increase of £500.00 per annum will be paid from 1<sup>st</sup> June 2020. Seconded by Cllr. Kaiser. All in favour.

**Action Point: Cllr. Earl to advise the Allotment Society of the fee increase. Cllrs Oxby to contact Shoulers, the agent for the landowner.**

### **124. INTERACTIVE SPEED SIGN**

Carry over from October's meeting, the Parish Council to discuss approval of 50% funding, the estimated cost required from the Parish Council is £4,340.

Councillors had an extensive discussion on the relative merits of an interactive sign against its effectiveness, and cost in relation to the Parish Council's budget. There are identified issues with speed in this location as Hickling Lane provides access to the Cricket Club which is extensively utilised by children in the summer months. It was set out that speed is a general concern, and consequently would other interactive signs be required in other locations as well. It was agreed to undertake further research looking at the effectiveness of interactive signs and possibility other solutions such as speed watch.

**Action Point: Cllr. Marriott and Cllr. Kaiser to research and feedback at the next meeting.**

### **125. WEBSITE – SOCIAL MEDIA**

Carry over from October's meeting.

Cllr. Campbell has arranged for a demo site that has been set up and himself and Cllr. Kaiser. The cost of a new website typically ranges from £399 up to £799. The £599 package is the most popular with Parish Councils. Councillors discussed the possibility of having local companies to advise on this package.

Cllr. Cadwallader has obtained user figures for the existing website and at times 50 people are looking at it in a day.

**Action Point: Cllr. Campbell and Cllr. Kaiser will look at the demo site and feedback at the next meeting.**

### **126. PARISH COUNCIL NOTICE BOARD**

Carry over from October's meeting, to discuss estimated cost to re-do sign writing on notice board.

Cllr. Cadwallader tried to contact Malcolm Lane & Sons, he went to the premises and asked that a quote be supplied, and has also requested a quote from JJ Willowby and Tim Caroline, Mr Carline thought would be better to protect it for the winter and look at re-furbished it in the Spring.

Cllr. Cadwallader proposed that a protective coating is put on now and look at re-furbishing in the Spring, all agreed.

**Action Point: Cllr. Cadwallader will contact Mr Caroline to do protective coating on notice board.**

#### **127. COMMUNITY NOTICE BOARD – KINOULTON VILLAGE HALL**

Carry over from October's meeting, request from Kinoulton Village Hall Committee for the Parish Council to donate towards the cost of the Notice Board, total estimated cost is £724.42.

Cllr. Oxby and Cllr. Campbell signed declaration of interest book as on the Village Hall Committee. It was understood from cllrs that financial support had been indicated towards the Village Hall Notice board by both the District Councillor and County Councillor. I was agreed that specific financial sums should be identified to the Parish Council before it could make a decision on the request for a financial contribution from the Council.

**Action Point: Clerk to write to Secretary of the Village Hall Committee to request information on contributions from other sources towards the noticeboard.**

#### **128. VOLUNTEERS' NIGHT**

Cllr. Cadwallader thanked the members of the Parish Council that attended. Around 20 people attended the event, including representative from the Grantham Canal Trust, the Guide and Scouts Successes were that a dog walking group was set up and there were 6 volunteers for transport. The group leaders will contact the Parish Council if they need any further assistance.

#### **129. KINOULTON VILLAGE SURVEY 2018**

Cllr. Cadwallader advised that got to Question 15 on Village Survey – Village Events. Cllr. Marriott said that most people stated website/ newsletter and bus stops for updates on what's going on around the village.

Cllr. Campbell suggested that this is looked at in conjunction with the website.

Question 16

Website, 94 percent infrequently or never use website.

Question 17

Defibrillators, 211 said that would be interested in attending a free Heart Start course, Cllr. Earl suggested that Rod Whitehouse of Vale First Responders is contacted, Cllr Hill is happy to contact Vale First Responders to see if they can hold a Defibrillator training course in the village. Cllr. Kaiser will get the contact name of the course he attended recently and pass to Cllr. Hill.

Question 18

Speeding traffic, dog dirt on footpaths, and burglaries. Cllr. Kaiser asked if the dog dirt bins were put in after the survey, so believes that done enough on this.

Cllr. Hill suggested that a summary is done at the Annual Parish Meeting, Cllr. Cadwallader said that if put in newsletter before the APM then any other comments could be discussed at the meeting.

Deadline for the copy for the Parish Newsletter is 15<sup>th</sup> March for the edition before the APM.

#### Question 19

Only a quarter of parishioners answered this question. Cllr. Oxby advised that the County Council did a survey on the pavements.

Cllr. Cadwallader is there anything that anyone is concerned about Q19 and Q20, Cllr. Cadwallader, the Rushcliffe Local Plan has just been finalised and they look at it every 5 years. Cllr. Oxby would suggest Kinoulton Village Survey is done every 5 years, believe it is best left open and if there is a need to then conduct a survey.

Cllr. Cadwallader thanked Cllr. Marriott for all the work that she has done on the survey.

**Action Point: Cllr. Hill to contact Vale First Responders re Defibrillator Heart Start Course, to arrange sessions.**

#### **130. VE DAY 75 YEARS**

The Parish Council had received information concerning holding a VE day 75 years event on 8<sup>th</sup> May 2020 and it is hoped that various events will be held throughout the country, possibility for the event to be held in the village hall, any thoughts. Cllr. Hill says he finds it really worrying, frightens him of the impact it has on the population in large, first remembrance was peace day, nationalism around the world, went onto the site of this organisation that is suggesting the VE day 75 years, the paperwork is bright red, the person registered with the company supports activities for the performing art, I don't think that should get involved in it.

Cllr. Marriott feels it is down to the village and what the WI would like to do or organisations around the village, it is a celebration for the end of the war.

Suggested the Parish Council contact any local groups to see what they are doing.

**Action Point: Clerk to contact any local groups for VE Day 75 years.**

#### **131. RUSHCLIFFE LOCAL PLAN PART 2**

Cllr. Cadwallader asked if any members of the Parish Council had any comments, none.

#### **132. POWER FOR THE PEOPLE**

Letter requesting support for changes in the law through a Bill in Parliament regarding generation of power for local communities. Cllrs considered that this is not going to happen now due to the election and therefore it was agreed to take no action on this matter.

#### **133. EQUIPMENT GRANT FROM 2018**

The Treasurer advised that currently the Clerk has no equipment and that a grant of £609.15 has been obtain towards the purchase a laptop, printer/scanner and appropriate software. Proposed by Cllr Oxby and Seconded by Cllr Marriott that approval is granted for the Parish Council to expend up to a sum of up to £800.00 to purchase the aforementioned equipment for the Clerk. All agreed

The Treasurer stress that the purchase of the equipment needs to in the Parish Council's name with a VAT invoice.

Cllr. Campbell advised that he can source the equipment and he will get a VAT receipt for the equipment.

**Action Point: Clerk to inform Cllr. Campbell what equipment is required, and he will purchase it.**

#### **134. CAROLS ON THE GREEN**

Cllr. Kaiser will contact Cllr. Butler re road closure equipment, 10<sup>th</sup> December at 6.15pm, this is for a village sing song not for the Beavers to sing carols. He was not sure how many will attend.

Cllr. Cadwallader proposed that the Council acquire some solar powered lights / or battery powered lights to go on the trees on the Village Green up to a cost of £50.00. All approved

**Action Point: Cllr. Cadwallader to purchase the solar lights for the Carol Service.**

#### **135. GUIDANCE NOTE ON THE VALIDATION OF PLANNING APPLICATIONS**

Consultation from Nottinghamshire County Council on Guidance Note applications Further information was provided on the website and the associated paper. Cllrs agreed no action required,

#### **136. CORRESPONDENCE.**

None received.

#### **137. SANCTION OF ACCOUNTS:**

- Clerk's salary from 1st October to 31st December.
- Clerk's expenses £19.50 from period of 1<sup>st</sup> October – 31st December.
- Keith Wadkin & Son £212.40 inclusive of VAT Village Green 6 months maintenance.
- Litter picking items including large box powder free 100 gloves £8.40, 16 lightweight litter pickers £47.00, 16 high visibility waistcoats £35.52. Total cost £90.92.
- Royal British Legion, £19.00 for Remembrance Wreath.

The Parish Council agreed to defray the above costs.

Clerk' Salary - Under the provisions of section 11 of the Local Government and Housing Act 1989 the right of the inspection of any document that contains personal information about a member of staff was agreed to be removed. Therefore, details of the Clerk's salary appear as an Addendum to these minutes.

The Treasurer raised that the Clerk had been working beyond the hours identified in her Contract of Employment. This may well reflect that this has been an election year. Proposed the Treasure liaise with the Chairman to agree the additional hours worked by the Clerk with a payment of up to £500.00 to be authorised. Proposed Cllr Oxby, Second Cllr Cadwallader. Agreed by all.

#### **138. PARISH AFFAIRS.**

Cllr. Campbell – a parishioner had contacted Cllr. Campbell to ask bus timetable why is this not put on the notice boards, and at the bus shelters? Cllr. Campbell will explain that this is not down to the Parish Council, and Cllrs Cadwallader that the Village website had been amended a soon as he was aware of the changes. Cllr. Campbell asked if able to respond to the parishioner, all Parish Council members agreed.

Cllr. Campbell has an e-mail from Parishioner re if anyone is helping with the Village Newsletter. Noted that the Newsletter is under the Village Hall Committee not the Parish Council. Cllr. Campbell will contact the parishioner that raised the concern.

The Treasurer identified that the precept needs to be set at the January meeting. If any cllr was aware of any anticipated significant expenditure item please advise him by, the end of December for the next meeting.

### **139. DATE AND TIME OF NEXT MEETING**

Cllr. Cadwallader asked the members of the Parish Council if they wanted to hold an additional meeting for the planning application received. No cllr considered that the nature of the application required a meeting.

Next meeting Tuesday 21st January at 7.30pm in the Village Hall.

Meeting closed at 9.40 pm.

**Addendum to minute 137**

Clerk's wages for the period from 1<sup>st</sup> October 2019 to the 31<sup>st</sup> December 2019 £353.09.