

KINOULTON
PARISH COUNCIL MEETING
www.kinoulton.com

Minutes of the Parish Council Meeting held in Kinoulton Village Hall on Tuesday 20th March 2018.

Present Councillors:

Cllr. K. Freeston (Chairman)
Cllr. D. Bilton
Cllr. J. Cadwallader
Cllr. G. Earl
Cllr. S. Hill
Cllr. N. Oxby (Treasurer)

Visitors Cllr. R. Butler (County Councillor)
 2 Parishioners

Apologies Cllr. S. Roberts
 Cllr. T. Combella

Parishioner's Question Time

Two Parishioners attended the meeting.

One of the parishioners attended the meeting to give the Parish Council a sign that he had renovated, the sign had fallen down previously and was originally situated outside First Farm. The original post that the sign was on is no longer there, so permission will need to be granted by Nottinghamshire County Council (NCC) to have the renovated sign positioned on.

The other parishioner had attended the meeting as he has a planning application and wanted to attend to the meeting in case he could answer any questions, he has recently moved to the village. The parishioner had said that he had spoken to his neighbours concerning the planning application and no-one had any objections.

The Parish Council meeting formally opened at 7.40pm.

137. APOLOGIES

Cllr. S. Roberts and Cllr. T. Combella.

138. DECLARATION OF INTEREST BY MEMBERS

Declaration of interest was stated by Cllr. N. Oxby in relation to the planning application 18/00382/FUL.

139. APPROVAL OF THE MINUTES HELD IN FEBRUARY

The minutes of the Parish Council meeting held on the 20th February 2018, as previously circulated, were taken as read and signed by the Cllr. Freeston as a true record.

Cllr. Hill asked if the state of the roads will be on the agenda.

Action Point: Clerk to contact highways concerning the general poor state of the roads in the village.

140.PLANNING APPLICATIONS

REF NO: 18/00382/FUL
APPLICANT: Mr & Mrs Pinfold
DEVELOPMENT: Conversion of garage to provide additional living accommodation, new detached garage, boundary walls and associated works.
LOCATION: 11 Meadow Way Kinoulton Nottinghamshire NG12 3RE
COMMENTS: The Parish Council has no comments.

Action Point: Clerk to state the Parish Council do not have any comments on this application, on the Rushcliffe Borough Council website

Cllr Oxby declared an interest in this planning application and did not participate in the matter or vote.

REF NO: 18/00360/FUL
APPLICANT: Mr. J. & Mrs. A. Knight
DEVELOPMENT: Extensions and render to front and side of bungalow.
LOCATION: Glen Eden 104 Main Street Kinoulton Nottinghamshire NG12 3EN

Action Point: Clerk's to advise that the Parish Council do not have any comments on this application on the Rushcliffe website.

The Clerk advised the Parish Council that application number 18/00496/FUL had appeared on the website on the day of the meeting, clerk to ask for an extension, as comments date is the 2nd April.

141.PARISH QUESTIONNAIRE (Associated Paper)

Cllr. Freeston advised the Parish Council that the changes suggested at the last meeting had been incorporated in the information that was circulated prior to the meeting.

Cllr. Hill suggested that the volunteer survey should be reviewed for grammar and formatting.

Cllr. Freeston said that she would look at the format.

Cllr. Hill suggested that the document should read as a continuing piece of work.

Cllr. Bilton thanked the Cllr's who put together the questionnaire and acknowledged that a lot of work had gone into putting it together.

Cllr. Hill suggested a quote is obtained from South Wolds School regarding printing of the questionnaire.

Cllr. Butler joined the meeting at 8.10pm.

Cllr. Bilton asked if the questionnaire would be hand delivered and if the Parish Council would like questionnaire completed when they are handed out?

Cllr. Oxby said that the last time the questionnaires were handed out in the village that the Cllr's went back to collect the completed questionnaires.

Cllr. Hill asked the time frame, it was suggested sometime after the May bank holiday.

Cllr. Freeston advised that she would draft a cover letter to go with the questionnaire.

Cllr. Freeston questioned the Parish Council if the new Data Protection regulations would affect the Questionnaire and the Parish Council discussed that if a parishioner filled in the Volunteering section the Parish Council would need to obtain the Parishioners consent.

Cllr. Hill said that after the 25th May when the General Data Protection Regulations come into force that the Parish Council will not be able to circulate any correspondence from Parishioners.

Cllr. Oxby stated that the minutes always state "Parishioner" rather than the person's name.

Cllr. Freeston raised the questions of whether the survey should be in an envelope and if all members of Parish Council are happy to get involved with delivering the questionnaire?

In response, Cllr. Bilton stated that he felt that a covering letter would be sufficient. Cllr. Oxby advised that at the moment he is struggling with time due to work commitments. Cllr. Hill happy to be involved apart from early June and suggested dividing up the village so each Cllr. delivers to an allocated part of village, Cllr. Cadwallader is happy to be involved.

Action Point: Clerk to obtain a quote for printing questionnaire from South Wolds school.

142. JOINT USE AREA

Cllr. Oxby confirmed that the Joint Use Area had been inspected twice a week and no issues were identified. Concerning the missing bolt, a new supplier has been contacted and it has been re-ordered and the Premises Manager will fit it asap.

Action point: Cllr Oxby to follow up the missing bolt with the school caretaker.

143. GENERAL DATA PROTECTION REGULATIONS (Associated Paper General Data Protection Regulations)

Cllr. Oxby felt it is was unfair to ask the Clerk to take on the role of Data Protection Officer, and the GDPR documentation does state that it should not be the taken on by the Clerk. Cllr. Hill suggested that whoever does the role should have a good knowledge of IT. Matter to be kept under review.

Action Point: Clerk to put on Agenda for April.

144. ANNUAL PARISH MEETING – 23rd MAY AT 8PM

Cllr. Freeston asked the Clerk if Veola were able to do a presentation at the meeting, Clerk advised no reply had been received.

Cllr. Butler confirmed that he would be able to attend the meeting.

Cllr. Freeston stated that she is happy to purchase the refreshments again this year, she was thanked by the Cllr's.

Action point: Cllr. Freeston to order in the refreshments for the APM.

145. CANAL AND RIVERS TRUST

Cllr. Bilton reported that the water levels are higher than they have been.

Cllr. Hill stated the canal still has a low flow and we need to see if the levels of water are maintained or is it due to the amount of rain that we have had recently?

Cllr. Oxby had an update on the purchasing of a bench, he had been in contact with Geoff and Ann Earl and the bench is going to be positioned along the canal verge in-between Kinoulton and Hickling. The cost of the bench is £280 plus VAT. The Canal and River's Trust will reimburse the Parish Council half of the cost, the bench will be cemented into the ground.

Action Point: Cllr. Oxby to liaise with the C&RT regarding the bench.

146. VEHICLES PARKED ON PAVEMENT

The Clerk has not received a reply from Nottinghamshire County Council concerning this matter, although numerous e-mails have been sent. Cllr. Butler suggested that K Hourd at Nottinghamshire County Council is contacted directly in the future concerning highways matters and that Cllr. Butler is copied in on any correspondence. Cllr. Butler stated that if there are problems with vehicles parked on the pavement in the future the police should be contacted rather than Nottinghamshire County Council.

147. LITTER PICK

Due to the heavy snow the Litter Pick could not take place this year, Cllr. Oxby had gone to the Village Hall in case anyone turned up for the event.

Cllr. Oxby asked if any members of the Parish Council could store the purchased Litter Pickers, Cllr. Cadwallader said that she could store them if this was not possible at the Village Hall.

Action Point: Cllr. Oxby to give the 8 purchased Litter Pickers to Cllr. Cadwallader to store if it was not possible to store them at the Village Hall.

148. RISK ASSESSMENT

This item was carried over to April's meeting.

Action Point: Clerk to put item on April's Agenda.

149. CORRESPONDENCE

Cllr. Freeston advised the Parish Council that a parishioner had complained that he felt that the Parish Council had done nothing to sort out the problem with the mud on the roads, and that he had contacted Rushcliffe Borough Council and they had promptly sent out a road sweeper to "rectify" the problem. The Clerk was requested to reply to the Parishioner regarding this matter.

Cllr. Hill thought that the article put in the Parish Newsletter regarding the state of the roads from the Parish Council was very relevant.

Action Point: Clerk to reply to Parishioner concerning mud on roads complaint.

Crime Figures had been circulated to Parish Council members prior to meeting – nothing to discuss.

Canal and River's Trust letter and leaflet on Neighbourhood Plans. No action required as the Parish Council had determined not to undertake a neighbourhood plan.

150. SANCTION OF ACCOUNTS

Amazon Litter Pickers £24.98

Clerk's expenses for the period 1st January 2018 to 31st March 2018 £19.50.

Clerk' Salary - Under the provisions of section 11 of the Local Government and Housing Act 1989 the right of the inspection of any document that contains personal information about a member of staff was agreed to be removed. Therefore, details of the Clerks salary appear as an Addendum to these minutes.

The Parish Council approved these payments

Titan Internet – Kinoulton.com Doman expiring. The Treasurer raised that he had received an email over the website domain name. If this needed to be renewed the only means of paying is on-line but this would be necessary before the next meeting.

151. PARISH AFFAIRS

Cllr. Freeston asked the Clerk to contact K. Hourd regarding re-painting of the roundels on the road in the village.

Action Point: Clerk to contact Nottinghamshire County Council regarding repainting of the speed roundels.

DATE AND TIME OF NEXT MEETING

The next Parish Council meeting will be held on Tuesday, 17th April 2018 at 19.30.

The Meeting ended at 9pm.

Addendum to minute 151

Clerk's wages for the period from 1st January 2018 to 31st March £328.32.