

KINOULTON PARISHCOUNCIL
PARISH COUNCIL MEETING
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Minutes of the Parish Council Meeting held in Kinoulton Village Hall on 21st March 2017 at 19:30.

Present	K. Freeston (Chairman) D. Bilton (Vice Chairman) J. Cadwallader G. Earl S. Hill N. Oxby (Treasurer) J. Holland, Clerk to the Council
Apologies	Cllr. Roberts
Visitors	John Cottee (County Councillor) Richard Butler (County Councillor)

The Parish Council Meeting was opened at 19.30.

160. PARISHIONERS' QUESTION TIME

None present.

Cllr. John Cottee introduced Cllr. Richard Butler from Cotgrave, as due to the boundary changes, Cllr Butler will be prospective County Councillor for Kinoulton. Cllr. Cottee stated that he had enjoyed his time representing Kinoulton. Cllr. Freeston thanked Cllr. Cottee for all his hard work and for the time he had spent representing Kinoulton.

161. APOLOGIES

Apologies received from Cllr. Roberts.

162. DECLARATION OF INTEREST BY MEMBERS

None.

163. TO APPROVE MINUTES FROM MEETINGS HELD IN FEBRUARY 2017

The minutes of the Parish Council meeting held on the 21stFebruary 2017 as previously circulated, were taken as read, and then signed by the Chairman as a true record. Cllr. Oxby advised that the word "draft" should be removed from the minutes and Cllr. Freeston crossed through the word and initialled the amendment.

164. MATTERS ARISING FROM THE MINUTES

Cllr. Bilton has contacted the engineer who installed the Defibrillator at the Village Hall to install the Defibrillator which will be positioned at the Neville Arms. Cllr. Bilton enquired if we had correspondence

concerning registering the Defibrillator with the East Midlands Ambulance Service. Clerk advised that she will send the information to Cllr. Bilton.

Action Point: Clerk to forward Cllr. Bilton information concerning registering the Defibrillator with EMAS.

165. PLANNING APPLICATIONS

None.

DECISION NOTICES

None

166. RISK ASSESSMENT

Cllr. Oxby had circulated the associated papers for Agenda item 5 prior to the meeting. Cllr. Oxby asked if any Cllr's had any suggested alterations/queries or concerns. None were raised by the Cllr's and therefore Cllr. Oxby proposed to accept the Risk Assessment as set out in the Associated Paper; this was seconded by Cllr. Bilton.

167. VILLAGE SURVEY

Cllr. Hill apologised that the information circulated to the Parish Council prior to the meeting had not been typed up. Cllr. Hill advised the Parish Council that both he and Cllr. Freeston had looked at the original questionnaire which was used in 2005 and there were minimal suggested changes. Some items on the questionnaire were no longer applicable, for example, due to the closure of the shops in the village, and the lifestyle changes that have happened since 2005.

Cllr. Oxby suggested that this item is put on the Agenda for the Annual Parish Meeting and that maybe the Parish Council could invite Cllr. Combellack to do a presentation on Neighbourhood Plans at the Annual Parish Meeting?

Cllr. Freeston stated that she, Cllr. Oxby and Cllr. Bilton were attending the Neighbourhood Planning Event on the 28th March and for them to feedback at Parish Council meeting in April.

Cllr. Cottee advised that a Neighbourhood Plan can cost around £26,000 and that one of his constituencies compiled a Village Survey and then three years later did a Neighbourhood Plan. Both pieces of work involve a massive amount of effort.

Cllr. Oxby suggested that parishioners be asked if they would like a Village Survey or a Neighbourhood Plan. If it is felt that Kinoulton would like a Neighbourhood Plan it needs to be a "community plan" driven by the community, not the Parish Council.

Cllr. Oxby suggested that the Cllr's look at the questionnaire before the meeting in April and that the agenda for April has both Neighbourhood Plan and Village Survey on it.

Action Point: Clerk to put on the agenda for April Neighbourhood Plan and also Village Survey. Cllr's to look at the information and suggested questions for a Village Survey, as suggested by Cllr. Hill.

168. JOINT USE AREA

Cllr. Oxby advised that Playforce have replaced all the items that were quoted for, and there were no issues to report.

169. REVIEW OF THE CRITERIA FOR GRANT SUPPORT

Cllr. Freeston advised that Cllr. Oxby had looked at the 2012 policy to see if the policy needed to change. The Associated Papers had been circulated to the Parish Council prior to the meeting and Cllr. Freeston asked if the Parish Council had any questions. Cllr. Hill agreed with the policy as it helped to achieve consistency. Cllr. Oxby proposed the Policy as set out in the Associated Paper and Cllr. Bilton seconded the proposal.

170. ANNUAL PARISH MEETING

Cllr. Freeston advised that the Annual Parish Meeting will be held on Wednesday 24th May at 8pm in the Village Hall. As Cllr. Roberts could not attend the meeting she had forwarded the suggestion of contacting the Biomass site along the A46, to see if a representative would be able to speak at the APM, the Cllr's agreed with the suggestion. Cllr. Cottee advised that he has contact details and will send them onto the Clerk. Cllr. Hill agreed that a presentation from the Biomass company would be interesting to the parishioners and enquired if the date of the meeting had been put in the newsletter, Cllr. Freeston confirmed it had been published

Cllr. Oxby suggested that the newly elected County Councillor should be invited to the meeting.

Cllr. Freeston will arrange the refreshments for the meeting.

Action Point: Cllr. Cottee will contact the Clerk with the Biomass details, Clerk to pass the contact details onto Cllr. Roberts.

171. CORRESPONDENCE

Cllr. Freeston advised that the Clerk had circulated an e-mail from a parishioner concerning damage to a grass verge and mud left on the road by tractor. Cllr. Hill agreed that there was a problem with verges and kerb adjacent the road where mud accumulates and it had been highlighted during the Litter Pick on the previous Sunday.

Cllr. Oxby stated that this has to be set in the context that there were still working farms in the village and it is still a rural community where agricultural activities will have an impact.

Cllr. Cottee advised that the road sweeping machines now have monitors built in that will detect faults in the drains and then the maintenance work would be planned and completed from the information gathered.

Action Point: Clerk to the Council to respond to the parishioner

- Best Kept Village –Cllr. Freeston advised the Parish Council that we had received information concerning the Best Kept Village and unless a Cllr wished to take on the project it would be displayed at the Annual Parish Meeting to see if a Parishioner wished to take ownership of it.

Action Point: Cllr. Freeston to mention the Best Kept Village correspondence at the APM.

172. SANCTION OF ACCOUNTS

- Playforce £248.02 work on Joint Use Area
- Clerk's Salary for the period 1st January to 31st March – under the provisions of section 11 of the Local Government and Housing Act 1989, the right of the inspection of any document that contains personal information about a member of staff was agreed to be removed. Therefore, details of the Clerk's salary appear as an addendum to these minutes.
- Clerk's expenses from 1st January to 31st March £19.50.

The Council agree to defray the above costs.

173. PARISH AFFAIRS

Cllr. Oxby advised that he had attended an Auditor Meeting. This had highlighted that additional information on the Annual Return should have been on the website by 30th September. The information was now available on the website.

Cllr. Freeston would like to thank all the volunteers who did the Litter Pick. Cllr. Oxby said that the Guides enquired about adopting part of the village to maintain, and suggested this is put on the agenda for April.

Cllr. Hill advised that a post had been hit on the Village Green, and were the Parish Council responsible for getting it fixed.

Cllr. Bilton said he would look at it and advise.

Cllr. Bilton had looked at the pavement from the Village Hall to the Canal – as per next step from February's meeting and the two bad areas were by the stables and one of the bungalows, Cllr. Bilton to advise Cllr. Cottee.

Cllr. Oxby advised the Parish Council that the request for funding from the Transparency Fund had been successful and a cheque for £609.15 had been received for the Parish Council to acquire a laptop, printer/scanner and software.

Cllr. Oxby would like to record in the minutes the appreciation of the Kinoulton Parish Council to Cllr. Cottee for all his hard work during his time with the Parish.

Cllr. Oxby had been asked by a parishioner to raise the concern of the siting of disabled access ramp on the Hawthorn Leisure plans for the Neville Arms.

Action Points: Clerk to put "Suggested area of the Village for Guides to adopt" on April's agenda. Cllr. Bilton to report back to PC under Parish Affairs re Village Green post. Cllr. Bilton to e-mail Cllr. Cottee with the areas of pavement that need attention. Clerk to forward spreadsheet re suggested laptop to Cllr. Oxby and Cllr. Bilton and to discuss. Clerk to write to Hawthorn Leisure concerning the positioning of the disabled access ramp.

174. TIME AND DATE OF NEXT MEETING

The next Meeting will be held on Tuesday 18th April 2017 at 19.30.

Meeting ended at 20.45.

ADDENDUM TO THE PARISH COUNCIL MEETING OF 21st MARCH 2017

The Council approved the payment of the Clerk's salary from 1st January to the 31st March, £328.32.