

KINOULTON
PARISH COUNCIL MEETING
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Minutes of the Parish Council Meeting held in Kinoulton Village Hall on Tuesday 21st January 2020.

Present Councillors: Cllr. P. Cadwallader (Chairperson)
Cllr. M. Marriott (Vice-Chairperson)
Cllr. S. Hill
Cllr. N. Oxby (Treasurer)
Cllr. S. Campbell
Cllr. G. Earl

J Holland (Clerk to the Council)

Visitors: Cllr. R. Butler (County Councillor)
One parishioner

Apologies: Cllr. M. Kaiser
Cllr. T. Combellack (Borough Councillor)

Parishioners Question Time

A parishioner raised his concerns regarding the impact a planning application would have on his adjacent property.

Meeting was formally opened at 7.40 pm.

Cllr. Cadwallader proposed Item 5 on the Agenda was brought forward. All agreed.

138. APOLOGIES

Apologies given by District Cllr. Combellack and Cllr. Kaiser.

139. DECLARATION OF INTEREST BY MEMBERS AND OFFICERS

The following councillors declared personal interest:

- Cllr. Oxby and Cllr. Campbell signed the declaration of interest book re the Community Notice Board as they are members of the Village Hall Committee .
- Cllr. Cadwallader will sign the interest book re planning application as he is a friend of the party next door.
- Signed by Cllr. Hill in respect of the Joint Use Area as his wife is a School Governor.

140. APPROVE MINUTES FOR THE MEETING HELD IN NOVEMBER

Cllr. Cadwallader proposed the minutes were signed as a true record. All agreed.

141. MATTERS ARISING FROM THE MINTUES MEETING HELD IN NOVEMBER

- Joint Use area - Cllr. Oxby has chased this up as had not heard from Playforce. He understood the work will be undertaken in early February.
- Allotments – Cllr Earl confirm the Allotment Association were aware of the rent increase. Cllr Oxby confirmed Shoulers had been informed of the Council's decision.
- Website will be on the agenda for February.
- Parish Noticeboard - Cllr. Oxby proposed the Parish Council sends a letter of thanks, to Parishioner for supplying and fitting the new signage for the Parish Council notice board.
- Defibrillator training - Cllr. Hill advised he had contact Vale First Responders, the Red Cross and St Johns. The Red Cross training appears to be designed for larger organisations, the minimum session is 3.5 hrs £430 plus vat. St. Johns can do a pre-set course for 50 people one to two hours, cost £50 approx. Vale First Responders makes no charge, but welcomes contributions.

Cllr. Cadwallader proposed the Annual Parish Meeting should be followed by defibrillator training if this was practical.

Action Point:

- Clerk to send letter of thanks for Parishioner re Notice Board signage.
- Clerk to check with Village Hall Committee that we can have the Annual Parish Meeting at an earlier time.

142. PLANNING APPLICATIONS

Reference Number: 19/02792/FUL
 Applicant: Ms Danielle Childs
 Development: Demolition of existing garage and outbuildings, construction of new single and two storey extensions with associated landscaping and new boundary fencing all to suit the needs of a disabled person.
 Location: 32 Main Street, Kinoulton. NG12 3EN

Parish Councillors raised concerns over the size and extent of the proposed extensions given the area of the plot and the potential impact on the adjacent property.

Action Point: Clerk to respond to Rushcliffe BC express concerns regarding the scale of the development of existing house, the impact on the neighbouring property in relation to overshadowing and the impact on the street scene.

143. DECISION NOTICES

Reference Number: 19/02634/FUL
 Applicant: Mike Moulds
 Development: Single storey rear extension and two storey side extension.
 Location: Leaside, 4 Meadow Way, Kinoulton. NG12 3EA
 DECISION: GRANT PLANNING PERMISSION

144. BUDGET AND PRECEPT

In accordance with the Council's Financial Regulations, the Treasurer has prepared a report the purpose of which was to approve:

- a. The Budget for Kinoulton Parish Council for the year 1st April 2020 to 31st March 2021; and
- b. The precept on Rushcliffe Borough Council in respect of the financial year ending 31st March 2021 to meet the expenses payable by the Council.

The report has been circulated with the Agenda for the meeting. The Report sets out background information on the budget and precept. It summarised the Council receipts and expenditure for the past three years together with an estimate to the financial year end. It identified proposed expenditure for 2020/21 and set out three scenarios reflecting the anticipated expenditure against anticipated income comprising a combination of Vat reclaimed, precept and sums taken from reserves.

After a discussion, the Treasurer proposed that the figures set out for expenditure in Appendix Two of the associated report on the budget and precept are approved and the precept is kept at the same figure as the previous year £6,500, which is anticipated to be £15.38 for a band D property.

Budget - Resolved that the Council approve a budget of expenditure of £7,797 for the 2020/2021 financial year. Proposed Cllr Oxby, seconded by Cllr Hill, approved by all the members of the Council.

Precept – Resolved that the Council precept in respect of the financial year ending on 31st March 2021 the sum of £ 6,500, Proposed Cllr Oxby, Seconded by Cllr. Earl, approved by all the members of the Council.

145. JOINT USE AREA

Cllrs Oxby & Earl confirmed the twice a week inspection had been undertaken. No issues had been identified other than had already been identified from the annual inspection and for which a quote had been received from Playforce. Cllr Oxby advises that a small area of the play area had been taped off, where a pall to the fence required replacing.

Cllr Hill raised a personal interest in this matter relating to the proposed work to be undertake by Playforce as his wife is a School Governor.

146. INTERACTIVE SPEED SIGN

A substantial discussion was had on the possible interactive speed sign on Hickling Lane. The estimated contribution of the Parish Council was 50% of the cost, that is a cost to the Parish Council of £4,340. Concerns were raised: over the costs in relation to the Parish Council's budget, the effectiveness of such a sign, whether if it proceeds additional signs would be required on other areas such as Owthorpe Lane. It was agreed that the Parish Council would explore whether there are other options including moving the 30mph sign further towards Hickling.

Actions – County Councillor Butler to raise with Highway Authority officers.

147. COMMUNITY NOTICE BOARD – KINOULTON VILLAGE HALL

Cllr. Oxby and Cllr. Campbell declared a personal interest and did not vote on this matter.

Cllrs were advised that the intension was for the Village Hall to provide a noticeboard on the grassed area fronting the Village Hall car park for all community organisations to utilised. An anticipated cost of the noticeboard had been provided to the Council. It was understood that the County Council through County Cllr. Butler would contribute £150 towards the cost, and Rushcliffe Borough Council through District Cllr. Combellack would contribute £100 towards the cost.

Proposed that the Parish Council contribute £400 towards the cost Parish Proposed Cllr. Hill
Seconded by Cllr Marriott. All participating councillors approved.

148. KINOULTON VILLAGE SURVEY 2018

The Council was informed that Cllr. Cadwallader is working on a report.

149. VE DAY 75 YEARS

It was understood that the feedback to date from local groups is that no group was intending to put on event.

150. EQUIPMENT GRANT FROM 2018

A quote had been obtained by Cllr. Campbell for a new laptop computer in the sum of £589.99 inclusive VAT, and a printer/scanner £232.66 inclusive of VAT. This was within the budget previously agreed and it was agreed Cllr Campbell should proceed with the purchase. In terms Microsoft Office software Cllr Campbell will investigating the cost of purchasing the software rather than an annual licence.

Cllr. Cadwallader proposes that authorisation is granted for the purchase of Microsoft Office software up to a sum of £100. All Agreed.

151. PLANNING SCRUTINY

Rushcliffe Borough Council Scrutiny Committee was considering planning and inviting comments. Agreed that the Parish Council would respond raising the issue of the discontinuation of paper plans for planning applications, which has already been raised with Rushcliffe Borough Council.

Action – Clerk to respond accordingly.

152. SPRING CLEAN FOR 15TH MARCH AT 10am

Cllr. Cadwallader agreed to put in the Newsletter the date and general information on the spring clean. To be on the agenda for February.

Action –

- **Chairman to put date in Newsletter.**
- **To be on the agenda for February's meeting.**

153. CORRESPONDENCE

Cllr. Cadwallader any comments on crime figures – None raised.

154. SANCTION OF ACCOUNTS:

Clerk's Wages - The Treasurer advised that the Clerk's timesheet identified that she has worked significant addition hours over the last year. The Treasurer has circulated a report to all councillors setting out the basis of a payment for additional hours worked between 31st December 2018 to 23rd December 2019. (The Report is 'not for publication' as it contains confidential information and is an exempt information under Schedule 12A to the Local Government Act 1972).

Cllr. Cadwallader, stressed the need to keep under review the Clerk's timesheets so that the Clerk does not do unpaid work.

Cllr. Oxby advised that Cllr Marriott had identified the defibrillator on the Nevile Arms external wall needed new pads and a new battery which had subsequently been acquired so the defibrillator is operational.

The Treasurer advised that in accordance with the Financial Regulations he had paid the following sums which were received or determined after November's meeting and he was reporting to the following meeting of the Parish Council in accordance with the provision of the Financial Regulations:

- SDA UK £90.00 in respect of the replacement pads and battery for the defibrillator at the Nevile Arms.
- Clerk to the Council, additional hours of 24 hours and 42 minutes the Clerk as worked over the period from 31st December 2018 to 23rd December 2019.

Clerk' Wages - under the provisions of section 11 of the Local Government and Housing Act 1989 the right of the inspection of any document that contains personal information about a member of staff was agreed to be removed. Therefore, details of the Clerk's wages appear as an Addendum to these minutes.

Other payments for approval:

- £36.00 hire of Kinoulton Village Hall Meeting from September to November 2011 (inclusive).
- Campaign for the Protection of Rural England , membership fee £36.00.

The Parish Council agreed to defray the above costs.

155. PARISH AFFAIRS.

- Cllr. Earl farmers land with mud on the road, this is being looked into by the Highway Authority.
- Cllr. Hill raised his concern over the state of roads and immediate surroundings and the potential danger particular to children coming off bikes. County Cllr. Butler advised that this is a problem resulting from a lack of past investment by all parties in roads The County Council is investing £20 million pounds on repairs to roads. He suggested that any potholes should be reported through the County Council's website reporting system for a pothole and then the highways inspector will come out and view it and arrange repair were appropriate. This would depend upon the depth and size of pothole. Agreed Cllr Cadwallader and Cllr Hill would work together to undertake an inspection of the roads in Kinoulton and report via the County Council's website. Cllr Oxby agreed to report a pothole on Kinoulton Lane opposing the new housing currently being built.

- Cllr. Oxby raise the matter of warning signs for the presence of horses. County Cllr. Butler confirmed that following the matter being raised earlier in the financial year, the County Council would be putting up the signs in the new financial year.
- County Cllr. Butler raised that there was the opportunity for the Parish Council to bid for a grant for improvement scheme. Details are available on County Council website, with grants from £1,000 to £10,000, for capital expenditure.

Meeting closed at 9.30 pm.

156. DATE AND TIME OF NEXT MEETING 18TH FEBRUARY 7.30pm.

ADDEMDUM

Mrs. J. Holland, Clerk to the Council, £242.80 in respect of the additional hours of 24 hours and 42 minutes the Clerk as worked over the period from 31st December 2018 to 23rd December 2019.