

KINOULTON PARISHCOUNCIL
PARISH COUNCIL MEETING
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Minutes of the Parish Council Meeting held in Kinoulton Village Hall on 18th April 2017 at 19:30.

Present K. Freeston (Chairman)
 D. Bilton (Vice Chairman)
 G. Earl
 S. Hill
 N. Oxby (Treasurer)
 S. Roberts

 J. Holland, Clerk to the Council

Apologies Cllr. Cadwallader

Visitors Tina Combellack (Borough Councillor)

The Parish Council Meeting was opened at 19.30.

175. PARISHIONERS' QUESTION TIME

No Parishioners were present.

176. APOLOGIES

Apologies received from Cllr. Cadwallader.

177. DECLARATION OF INTEREST BY MEMBERS

None.

178. TO APPROVE MINUTES FROM MEETINGS HELD IN MARCH 2017

The minutes of the Parish Council meeting held on the 21st March 2017 as previously circulated, were taken as read, and then signed by the Chairman as a true record. Cllr. Hill commented that the word "road" in the second sentence of item 171, should be in the plural. Cllr. Freeston made and initialled the amendment.

179. MATTERS ARISING FROM THE MINUTES

Cllr. Bilton has examined the damaged post on the Village Green and, in his opinion, the options are to replace the post, or link the chain to a nearby post. Cllr. Hill commented that he would like to see the damaged post replaced and other Councillors agreed.

Action Point: Cllr. Bilton to contact a local handyman about replacing the post.

180. PLANNING APPLICATIONS

None.

DECISION NOTICES

None

181. NEIGHBOURHOOD PLAN

Councillors Freeston, Oxby and Bilton attended a Rural Community Action Nottinghamshire (RCAN) Neighbourhood Planning event on 28th April and provided feedback to other councillors.

Representatives from Radcliffe on Trent had discussed the process of developing their Neighbourhood Plan; this was described as being an “awful lot of work” and had cost £8,500 - £9,000.

Questions about the process of preparing a Neighbourhood Plan were raised by representatives from Parishes of a similar size to Kinoulton. RCAN stated that they are able to provide help to parishes in writing a Neighbourhood Plan, although this service is chargeable.

Cllr. Bilton stated that a representative of RCAN had commented that if central government had already decided to increase housing in an area, it was probably not worth a Parish Council spending time and money on a Neighbourhood Plan. Cllr. Combellaack added that the same representative had commented that if he was responsible for a small community, he would not develop a Neighbourhood Plan.

Cllr. Freeston asked Cllr. Combellaack how Hickling Parish Council is developing its Neighbourhood Plan. Cllr. Combellaack replied that a group has been formed with three members of the Parish Council, plus eleven members of the Community. Other Community members may be invited in the future. Three meetings have been held since September 2016.

Cllr. Combellaack explained that they invited parishioners to various briefing meetings before they decided to commission a Neighbourhood Plan; these were well attended with about 10 percent of Hickling residents attending. Hickling has appointed a consultant that will attend the Neighbourhood meetings; other companies that had quoted had said that they would train the Neighbourhood Planning group to chair the meetings.

Cllr. Hill asked Cllr. Combellaack if she could supply examples of a small village that has done a Neighbourhood Plan, Cllr. Combellaack said that she would supply examples.

Action Point: Cllr. Combellaack will forward information to the Clerk concerning examples of small villages re Neighbourhood Plans.

182. VILLAGE SURVEY

Cllr. Oxby stated that, if a Neighbourhood Plan is prepared, there would be no need for a Village Survey. Cllr. Oxby advised that when the last Village Survey was conducted it did identify some things that were needed in the village. Cllr. Oxby suggested that a presentation is undertaken at the Annual Parish Meeting on the writing of a Neighbourhood Plan or conducting a Village Survey.

Action Point: Cllr. Oxby and Cllr. Freeston to prepare a document on Neighbourhood Plans to present at the Annual Parish Meeting on May 24th 2017.

183. JOINT USE AREA

Cllr Oxby confirmed that the Joint Use Area had been inspected twice a week and there were no issues identified with the Joint Use Area this month.

184. ARCHIVES

As instructed by the Parish Council, Cllr. Oxby has transferred the Council archives to Nottinghamshire Archives and a list of the documents transferred is attached at the end of these minutes. Cllr Oxby had deposited the records on the basis that no documents will be disposed of and the records still belong to Kinoulton Parish Council. Cllr. Oxby passed to the Clerk a receipt that he was given for the records.

185. GUIDES

Following the recent Village Litter Pick, some of the Guides had expressed an interest in “adopting” an area of the Village and being responsible for its upkeep. Cllr. Freeston stated that the Parish Council would be grateful of any help.

Cllr. Roberts advised on further discussion with the Guides in the capacity of a Guide leader that it would not be possible for the Guides to adopt a section of the Village.

186. GRANTHAM CANAL

A number of Councillors had noticed that water levels in the canal were very low in some areas in Kinoulton at present, particularly at Kinoulton Bridge. There does not seem to be a problem in Hickling. Councillors also noted that there were a large number of reeds in the canal, which may be slowing down water flow, resulting in the canal silting up. It was agreed that the Parish Council should contact the Canal and River Trust about this matter.

Action Point: Clerk to contact Canal and River Trust about low water levels.

187. OIL PAINTING

Cllr. Oxby informed the meeting that the Village Hall Committee has agreed to the oil painting bequeathed by the late Mrs. Jean Mills being hung in the Village Hall. Cllr. Freeston requested that Cllr. Oxby ask the Village Hall Committee to agree at their next meeting a date for the picture to be hung.

Action Point: Cllr. Oxby to discuss the hanging of the painting with the Village Hall Committee.

188. ANNUAL PARISH MEETING

Cllr. Roberts has contacted the new Biomass power plant at Upper Broughton inviting someone to speak at the forthcoming Annual Parish Meeting; they are happy to send a speaker. The representative would like to give a five-minute PowerPoint presentation and take questions for ten minutes. It was agreed that Cllr. Roberts would reply on behalf of the Council to confirm the time of the talk (approximately 8:30pm, after the Chairman and Treasurers’ reports) and to enquire what equipment will be required.

Cllr. Hill kindly offered to contact a parishioner in view of loaning a projector

Other agenda items were suggested for the Annual Parish Meeting:

- Introduction of new County Councillor (after the election on 4th May).
- Neighbourhood Plan.

Cllr. Freeston is happy to arrange the refreshments for this meeting on Wednesday 24th May at 8pm.

Cllr. Hill will be unable to attend, so gave his apologies for the Annual Parish Meeting.

**Action Point: Cllr. Roberts to contact the representative of the Biomass Plant, confirming his invitation.
Cllr. Hill to contact a parishioner concerning loan of a projector.**

189. ACQUISITION OF COMPUTING EQUIPMENT FOR CLERK

Although the grant of £609.15 from the Transparency Fund for purchase of a laptop, printer and software for the Clerk was discussed at the last meeting, purchase of the equipment was not sanctioned at the time. The Councillors agreed to the purchase of this equipment. It was further agreed that the costs of acquiring the equipment could go beyond the sum received through the Transitional Fund and the Parish Council would meet the additional costs.

Action Point: Cllr. Oxby to look into the equipment specification.

190. CORRESPONDENCE

No correspondence received.

191. SANCTION OF ACCOUNTS

- Kinoulton Primary School, Joint Use Play Area License Fee £500, due 1st April 2017.
- Shouler and Son, Allotment Rent £400 due 1st June 2017.
- Defibrillator, installation, will the Parish Council agree to payment of the invoice upon receipt and before the next Parish Council Meeting?

The Council agreed to defray the above costs.

192. PARISH AFFAIRS

Cllr. Bilton informed the meeting that the new defibrillator has been installed at the Nevile Arms, and that he will now contact the electrician and East Midlands Ambulance Service regarding commissioning of this.

Cllr. Bilton commented on the poor state of the area around the building site on the corner of Main Street and Pinfold Lane. There is debris on the footpath and road, and there have been two incidents of broken glass becoming lodged in dogs' paws. Cllr. Combellack suggested that Rushcliffe Borough Council be contacted regarding the maintenance of this site.

Action Point: Clerk to contact Rushcliffe Borough Council about the poor state of the building site.

193. TIME AND DATE OF NEXT MEETING

The next Meeting will be held on Tuesday 16th May 2017 at 19.30. This will be the Annual Parish Council Meeting and a Chairman, Vice Chairman and Treasurer will be elected.

Meeting ended at 21:00.

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