

## KINOULTON PARISH COUNCIL MEETING

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### Minutes of the Parish Council Meeting held at the Village Hall at 7.30 pm on Tuesday 18<sup>th</sup> January 2022.

Present Councillors: Cllr. P. Cadwallader (Chairperson)  
Cllr. S. Campbell  
Cllr. G. Earl  
Cllr. S. Hill  
Cllr. M. Kaiser  
Cllr. M. Marriott (Vice-Chairperson)  
Cllr. N. Oxby (Treasurer)

Visitors: None

Apologies: Mrs J. Holland, Clerk to the Council.  
Cllr. R. Butler (County Councillor).  
Cllr. T. Combellack (Borough Councillor).

**Parishioner Question Time – No parishioners were in attendance.**

**Meeting opened at 7.30.pm.**

In the absence of the Clerk to the Council it was agreed that Cllr Oxby would take the minutes of the meeting.

Cllr Hill left the meeting at 7.40pm. Cllr Hill set out that, further to emails exchanged earlier that evening, he understood that a Council Member present was in a household with a Covid outbreak. While he knew there was not a legal requirement to self- isolate, he thought that government advice was not being entirely followed (cf. section 6.2 of the document on households and self-isolation published on the NHS website on 16 January). Consequently, to reduce the risk of contact with Covid, he felt he had no option but to withdraw from the meeting.

#### **107. TO RECEIVE APOLOGIES FOR ABSENCE, IF ANY**

Apologies were received from Mrs. J. Holland who was isolating due to National Health Service requirements. Borough Councillor T. Combellack and County Councillor R. Butler who had other commitments.

#### **108. DECLARATION OF INTERESTS**

Cllr Marriott declared a personal interest in relation to the planning application 21/03109/FUL Alisa, Hickling Lane, Kinoulton.

#### **109. APPROVAL OF MINUTES FROM THE 8<sup>th</sup> DECEMBER 2021**

It was proposed by Cllr Kaiser and seconded by Cllr Earl that the minutes of the meeting of 8<sup>th</sup> December 2021 that have been circulated are agreed as a true record of the meeting. Agreed by all.

## **110. MATTERS ARISING**

No matters arising were raised.

## **111. PLANNING APPLICATIONS**

Reference Number: 21/03109/FUL

Applicant: Mr & Mrs Marriott

Development: Two storey side and front extension (Resubmission of 21/01709/FUL)

Location: Ailsa Hickling Lane Kinoulton Nottingham Nottinghamshire NG12 3ED

**No comments on the application.**

## **112. DECISION NOTICE**

Reference Number: 21/02929/FUL

Applicant: Mr N Davill

Development: : Conversion of existing building to new residential dwelling; Landscaping and access works.

Location: Land To North East Of Owthorpe Lane Kinoulton Nottinghamshire

Withdrawn

Reference Number: 21/02686/FUL

Applicant: Mr Matt Frost

Development: Single Storey Side and Rear Extension

Location: 16 Meadow Way Kinoulton Nottinghamshire NG12 3RE

GRANT PERMISSION

## **113. BUDGET AND PRECEPT**

In accordance with the Council's Financial Regulations, Cllr Oxby, as Treasurer has prepared a report which had been circulated to cllrs as an Associate Paper. The purpose was to approve:

- a) The Budget for Kinoulton Parish Council for the year 1st April 2020 to 31st March 2021; and
- b) Set the precept on Rushcliffe Borough Council in respect of the financial year ending 31st March 2023 to meet the expenses payable by the Council.

The Treasurer, summarised the report, highlighting the information set out in the appendices regarding anticipate reserves at 31st March 2022, budgeted expenditure for 2022/2023 and 4 potential scenarios. After a discussion by councillors regarding the current economic situations and further liabilities, particularly in relation to the play equipment it was proposed:

- 'To adopt the budgeted expenditure as set out in Appendix 2 of the Associated Paper To consider the Budget and Precept for the Financial Year from 1st April 2022 to 31st March 2023'. Proposed by Cllr. Kaiser and seconded by Cllr. Campbell. Unanimously agreed by all members of the Parish Council.
- 'To approve the precept based on a Band D Council Tax of £15.38 which gave a precept of £6,626 for the financial year 1st April 2022 to 31st March 2023. Proposed by Cllr. Kaiser and seconded by Cllr. Campbell. Unanimously agreed by all members of the Parish Council.

The Chairperson thanked Cllr Oxby for his comprehensive report.

**Action Point: Cllr Oxby to complete and submit the Precept Form to Rushcliffe Borough Council before 31st January 2022.**

#### **114. WEBSITE**

The Chairperson advised that based on the information provide by Google the existing website would be inoperable during the next three months so that information on the website could not be amended. An Associate Paper 'Website for Parish Council;' had been circulated with the Agenda and the matter had been discussed at previous meetings. The Chairperson considered that there were 4 options in relation to the website:

1. Do nothing.
2. Update the current website.
3. Have a new website built and maintained for us.
4. Have a new website that we build and maintain ourselves.

After a discussion. Proposed 'that the Council has a new website built and maintained for us'. Proposed Cllr Campbell, Seconded by Cllr Marriott. Approved by all councillors.

The Associate Paper included an analysis by Cllrs Kaiser and Cllr Campbell on two potential suppliers NetWise, and My Parish Council with the associate costs. The Chairperson had forward information on another potential supplier, Aubergine 262 company which has a lower running cost (£199) but with a higher set-up cost (£800) but also has experience of Parish Council sites. In addition, if the website agreement was terminated the website belonged to the Parish Council unlike NetWise where the website was owned by the company.

Proposed 'the Council appoint Aubergine 262 to undertake the development of a new website'. Proposed Cllr Cadwallader, Seconded Cllr Campbell. Unanimously agreed by all members of the Parish Council.

**Action Point: Cllr Cadwallader and Cllr Campbell to work together to draw up proposed requirements for the new website.**

#### **115. JOINT USE PLAY AREA**

Cllr Oxby confirmed the twice a week inspections had been undertaken. No issues had been identified other than had already been reported. The new part had been delivered for the Chickie Springer.

**Action Point: Cllr Oxby and Cllr Earl to liaise on installing the replacement part.**

#### **116. COVID MANAGEMENT GRANT – BENCH ON VILLAGE GREEN**

Cllr Campbell advised that he had misread the grant terms and so that the grant is 50% of the cost of the bench up to a maximum of £500. The cost of the bench is anticipated to be £617.88 inclusive of VAT and the installation cost were £275.00 Total £892.83. Of this it is anticipated that the grant will be 50%.

Proposed that 'The Parish Council contribute up to £500 on an additional new bench for the Village Green'. Proposed Cllr Kaiser, Seconded Cllr Marriott. Agreed.

**Action Point: Cllr Campbell to follow up on the grant.**

#### **117. OPERATION LONDON BRIDGE**

An Associate Paper Operation London Bridge had been circulated with the Agenda. Chairperson request Cllr considered the information circulated with a view to determining an action plan for the Parish Council.

**Action Point: Cllrs to review. Matter to be on the Agenda for February's meeting.**

#### **118. RIPERIAN RESPONSIBILITIES FOR RIPERAIN OWNERS**

Information circulated as an Associate Paper with the Agenda. Provides advise on responsibilities for watercourses. Information Noted.

#### **119. LITTER PICK DATES FOR 2022**

Agreed that the Parish Council would invite parishioners to assist with a litter pick for the Village at 10.00am on Sunday 20<sup>th</sup> March, meeting at the Village Hall.

**Action Point : Clerk to put notices up on the Parish Notice board and bus shelters.**

#### **120. CORRESPONDENCE**

An acknowledgement letter had been received on behalf of St Luke's Church regarding the Parish Council's letter on trees, on which they are seeking the dioceses advice.

#### **121. SANCTION OF ACCOUNTS**

- None

The Treasurer advised that the Parish Council had approved a grant of £6,000 to Kinoulton Cricket Club in respect of the sewer connection. Part of the grant in the sum of £4,301.70 had been paid following the invoices received at that time. Additional invoices in the sum of £1,826.70 have been received, so that the total of the invoice came to £23,128.40 which is reflected of the estimated cost in the Associate Paper of £23,000. On this basis the balance of the grant, the sum of £1,698.30, would be paid to the Cricket Club.

#### **122. BOROUGH AND COUNTY COUNCILLOR UPDATE**

Not present. The Chairperson highlighted that Cllr Combellack had circulated an email prior to the meeting with an attached Councillor's Report. It included a request that the Parish Council invite a Neighbourhood officer and Neighbourhood Watch co-ordinator to a meeting as Rural Crime has been set as a priority for the next 3 months.

#### **123. PARISH AFFAIRS**

Chairperson advised that the Village Pantomime was going ahead and rehearsals had already been held.

#### **DATE AND TIME OF NEXT MEETING**

Meeting closed at 8.30 pm. Next meeting will be Tuesday 15<sup>th</sup> February 2022.